



CHILDREN & FAMILIES COMMISSION MEETING
WEDNESDAY- DECEMBER 7, 2022 – 10:30 A.M.

FIRST 5 GLENN COUNTY
1035 WEST WOOD STREET – WILLOWS, CA. 95988 - & via ZOOM
(530) 934-6885

AGENDA
QUORUM NEEDED

ORDER OF BUSINESS
~~ORDER OF BUSINESS~~

- Item 1 CALL TO ORDER**
- Item 2 ESTABLISH QUORUM**
- Item 3 VERIFICATION OF POSTING OF THE AGENDA: 12/1/2022**
- ACTION Item 4 APPROVAL OF MINUTES: October 5 & 19, 2022 COMMISSION MEETINGS**
- Item 5 PUBLIC COMMENT REGARDING ANY ITEM THAT IS NOT LISTED ON THIS AGENDA (3 – minutes per person)**

NEW BUSINESS
~~NEW BUSINESS~~

- ACTION Item 6 FIRST 5 COMMISSION RENEWAL APPLICATION ARTICLE IV, SECTION 3, SUBPART C, BYLAWS - OFFICERS**
Commission will be presented with the application of **Heather Aulabaugh**. Attached is her updated application. Commission will discuss and vote. (see attachment)
- ACTION Item 7 FIRST 5 COMMISSION SEAT TERM REVIEW Pursuant to California Health & Safety Code section 130110 ARTICLE IV- OFFICERS, BYLAWS** Commission will be advised of upcoming Term Limits. There are 2 seats to be filled or refilled by February 2022. All applications will be screened for approval at the scheduled February 1, 2023 Commission meeting.
- ACTION Item 8 CHRISTY WHITE & ASSOCIATES LETTER OF REPRESENTATION**
Commission will receive the Management Representation letter to perform Audit services for 2022-2023 from Christy White & Associates: Sarah Palafox. The County Commission will discuss work for Audit from Christy White & Associates as needed.
- ACTION Item 9 PRESENTATION OF DATA DASH BOARD**
Commission will be presented with the Data Dashboard Proposal. Commission will discuss the matter of participation and decision of funding. Vote will be needed for approval of proposal.



ACTION Item 10 OFFICIAL LETTER OF DISASSOCIATION FROM ATTORNEY
Commission will be presented with the disassociation of Mark Velasquez, Attorney at Law, General Legal Services, Best Best & Krieger LLP for First 5 legal representation. Commission will receive the official letter of resignation and 2021-2022 FORM 700 Statement of Economic Interests from Mr. Velasquez. Open discussion and acceptance of resignation.

ACTION Item 11 FIRST 5 GLENN COUNTY FINANCIALS
I. Ca Tax Revenue Disbursements
Commissioners will receive statement of Tax Revenue Distributions pursuant to California Health & Safety Code section 130150. There will be a vote to recognize and accept the noted distributions (see attachment)

Distributions for FY 2022-23

July- \$17,818.81

August-\$15,918.05

September-\$16,718.14

TOTAL OF TAX REVENUE DISBURSEMENTS: \$50,455.00

- **Expenditure Report**

All financials available to us will be reported out.

- **Small Population County Funding Augmentation (SPCFA)**

Commission will discuss updated information on current program funding.

First Quarter invoice of the 2022-2023 fiscal year has been approved and has been received for a total of \$51,081.81.

Item 12 SUBMISSION OF SPCFA ANNUAL PERFORMANCE REPORT (APR)

Commission will be informed of the submission of the APR to continue our eligibility for SPCFA funding.

Item 13 2021-2022 ANNUAL REPORT AND EVALUATION & AUDIT SUBMISSION

Commission will be informed of the successful and prompt submission on 10/30/2022 of the annual reports to the state.

Item 14 EXECUTIVE DIRECTORS REPORT

ACTION Item 15 GLENN COUNTY AB361 COMPLIANCY 30-DAY RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION

As prescribed by current Commission, plan is approved to have “hybrid meetings”. Alternating between virtual, in-person, and locations for future meetings needs to be approved at every meeting as we continue to navigate through Covid advisements.

ADVANCE PLANNING

ACTION Item 16 UPCOMING CHILDREN & FAMILIES COMMISSION MEETING

SCHEDULED MEETING

February 1st, 2023 Time: 10:30am

○ Virtual ○ Physical Location: 1035 West Wood Street- Willow

Item 17 ADJOURNMENT